

Teacher: \_\_\_\_\_

School Year

20\_\_\_\_-20\_\_\_\_\_

## Eighth Grade Technology Skills Checklist

<b>Student Name</b>	
<input type="checkbox"/>	<b>Use appropriate Search tools and strategies for specific assignments or projects:</b> Research Skills
<input type="checkbox"/>	<b>Evaluate quality of Internet resources to determine credibility, timeliness and accuracy:</b> Research Skills
<input type="checkbox"/>	<b>Troubleshoot (i.e. Printing, finding a document), using a variety of technology devices:</b> Computing Skills
<input type="checkbox"/>	<b>Use a combination of tools to create publication quality documents:</b> Word Processing
<input type="checkbox"/>	<b>Create a multimedia presentation:</b> Graphics and Presentation
<input type="checkbox"/>	<b>Capture and utilize digitized video:</b> Graphics and Presentation
<input type="checkbox"/>	<b>Know how to use the internet appropriately as a responsible consumer:</b> Internet Safety
<input type="checkbox"/>	<b>Insert and delete rows and columns:</b> Spreadsheets & Databases
<input type="checkbox"/>	<b>Perform arithmetic calculations in a spreadsheet. (add, subtract, multiply, divide) :</b> Spreadsheets & Databases
<input type="checkbox"/>	<b>Sort data:</b> Spreadsheets & Databases
<input type="checkbox"/>	<b>Improve words per minute:</b> Keyboarding
<input type="checkbox"/>	<b>Improve accuracy:</b> Keyboarding
<input type="checkbox"/>	<b>Improve words per minute:</b> Keyboarding
<input type="checkbox"/>	<b>Improve accuracy:</b> Keyboarding

  

<b>Student Name</b>	
<input type="checkbox"/>	<b>Use appropriate Search tools and strategies for specific assignments or projects:</b> Research Skills
<input type="checkbox"/>	<b>Evaluate quality of Internet resources to determine credibility, timeliness and accuracy:</b> Research Skills
<input type="checkbox"/>	<b>Troubleshoot (i.e. Printing, finding a document), using a variety of technology devices:</b> Computing Skills
<input type="checkbox"/>	<b>Use a combination of tools to create publication quality documents:</b> Word Processing
<input type="checkbox"/>	<b>Create a multimedia presentation:</b> Graphics and Presentation
<input type="checkbox"/>	<b>Capture and utilize digitized video:</b> Graphics and Presentation
<input type="checkbox"/>	<b>Know how to use the internet appropriately as a responsible consumer:</b> Internet Safety
<input type="checkbox"/>	<b>Insert and delete rows and columns:</b> Spreadsheets & Databases
<input type="checkbox"/>	<b>Perform arithmetic calculations in a spreadsheet. (add, subtract, multiply, divide) :</b> Spreadsheets & Databases
<input type="checkbox"/>	<b>Sort data:</b> Spreadsheets & Databases
<input type="checkbox"/>	<b>Improve words per minute:</b> Keyboarding
<input type="checkbox"/>	<b>Improve accuracy:</b> Keyboarding

Turn in Skills Checklist to your building principal by May 1<sup>st</sup>.